

# RAINIER CEMETERY DISTRICT

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## Regular Meeting

March 6, 2024

A regular meeting of the Board of Directors was called to order by Board Chair Monica Hackenberg at 5:00 pm at the Cemetery office located at 24952 Alston Rd., Rainier, Oregon.

### Call to Order and Flag Salute

Board Members present: Monica Hackenberg, Jim McGlone, Delyla Laughlin, Kathi Mattinen (Kathi was sworn in by the County Elections Directors.

Dave St. Onge was sworn in by the Board Chair.

### Visitors Comments:

None taken at this time

See attached visitor's sign in sheet for attendance.

### BOARD BUSINESS:

Approve Board Meeting minutes for March 1, 2024 Special Meeting

### AGENDA

Director Laughlin made the motion to approve the agenda as amended to include adding a discussion of credit card machine and a cell phone plan. Director McGlone seconded the motion and Director Hackenberg, Director Mattinen and Director St. Onge voted in favor. Motion passed unanimously.

### TREASURER'S REPORT

The bills and receipts were reviewed. Director McGlone made a motion that bills be paid as presented. Director Laughlin seconded the motion and Directors Hackenberg, Mattinen and St. Onge, voted in favor.

### OFFICE REPORT

The has been open from 7:30 AM until at least 3:00 PM, Monday thru Friday. Everything has been going very smoothly.

Director Hackenberg states that the Cem-Sites invoice for the monthly payment of \$917.00 has been paid and that Matt Fieken now has his own login password.

### SEXTON'S REPORT

Sexton Matt Fieken presented his report. He says that all is being taken care of. The website is now under control and new passwords have been generated.

### **MAINTENACE REPORT**

Trees near the Chapel need to be removed. One is touching the Chapel and the other has multiple trunks. Both will be removed as time allows. Director Hackenberg reported that the trees at Apiary and the two at Green Mountain have not been cut down yet.

### **OLD district**

The contract with Hurliman CPA has been signed.

The Sydney Young buy back of plots at Green Mountain South Cemetery, Row 13, Graves 18, 19 and 20 will be completed soon.

The District will no longer with financial charges related to Groulx Family Mortuary.

The claim against Progressive Insurance has been settled. A check for 6,506.17 for damage done to the Larson Road Chapel will be sent via FED-EX to the District Office. Director Mattinen has advised that Erin Hass, Columbia County Victims Assistants Coordinator has asked that she be notified about any restitution received. Director Mattinen will let Erin know that the district is not seeking any further restitution.

### **NEW BUSINESS.**

Office interviews will start soon. Applications will be taken until a suitable candidate can be found.

No information has been received yet about the High School Community Service volunteers.

Director Mattinen reported her progress researching changing the credit card processing company. An approximate range of payments received is needed to move forward with the research. Sexton Fieken states that it can range from \$88.00 to \$10,000.00. It was suggested that the district could add a fee if the payment was made by credit card.

Director Hackenberg asked that there be a debit or credit be issued to cover approved charges.

Sexton Fieken said that he needs a fence post for Neer City Cemetery. Director St. Onge some that he has on his property. Sexton Fieken and Director St. Onge will work together to get the post to the location where it is needed.

Director Laughlin reported on her research for buying a cell phone plan. AT&T has a GO PHONE plan that is \$80.00 for two phones and \$25.00 for unlimited internet for an iPad. Audience member Amy O'Brien offered that the Rainier Little League recently bought a refurbished iPad on Amazon that is wi-fi capable.

Director Laughlin said that she is working on grants for restoring the Chapel.

Meeting was adjourned at 6:35 PM

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