RAINIER CEMETERY DISTRICT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Regular Meeting**

 **July 10, 2024**A regular meeting of the Board of Directors was called to order by Board Chair Monica Hackenberg at 5:00 pm at the Cemetery office located at 24952 Alston Rd., Rainier, Oregon.

Call to Order and Flag Salute

Board Members present: Monica Hackenberg, Jim McGlone, Delyla Laughlin, Kathi Mattinen and Dave St. Onge.

**Visitors Comments:**
NONE

**BOARD BUSINESS:**

1. Approval of June 11, 2024, Board Meeting Minutes. Director Mattinen made a motion that the June 11, 2024, minutes be approved as written. Director Laughlin seconded the motion. All in favor. Motion passes unanimously.

**AGENDA**
 1. Director Mattinen moved that the agenda be approved, and Director Laughlin seconded.
 Motion passed unanimously.

***PUBLIC COMMENT - NONE***

***TREASURER’S REPORT***

1. Director McGlone states that all bills and payroll have been paid. Director Mattinen motioned the bills and payroll be approved as presented. Director St. Onge seconded. Motion passed unanimously.

***OFFICE REPORT***

1. The new secretary has called in sick since July 3, 2024. She is still on probation.

***SEXTON’S REPORT* 1. Sexton Fieken states that two of the mowers are repaired. A throttle cable is needed to repair one of the weed eaters.**

 **2. Work hours have been adjusted due to the excessive heat.**

***MAINTENANCE REPORT***

1. **Scott states that he has no concerns currently.**

***OLD BUSINESS***

**Director St. Onge gave a report on the status of the well water at the Hudson Cemetery.
He showed jars of water depicting the amount of dirt and sediment in the water before
 and after the well was repaired. A switch was installed on the pump that will shut the pump off after 30 minutes to protect the pump. People had been irrigating and there was a water leak. The starting and stopping of the pump kept the water agitated causing the dirty water.
The pipe is sixteen feet off the bottom of the well due to build up of sediment. The hydrants will need to remain locked to keep the well from running dry.
By using the wire and existing pipe the district was able to save almost $2,000.00 on the repairs. The final bill was $3,774.00. Director St. Onge has installed locks on all the hydrants. Suggestions were made for Memorial Day and other special occasions that the locks be removed and that gallon jugs of water be made available.

The Board is still working on the pricing and trying to simplify the list. Some prices may have to go up. The Board would like to compare it to other cemeteries in the area. Director Mattinen has the list and will be working on the comparisons and will give her report later.

The Umpqua Bank is costing The District money, and the Board no longer sees a need to use it. A letter has been written and will be taken to the Umpqua Bank advising them of this decision.**

**CemCites has been paid in full for a total of $17,000.00. Currently, the Board does not feel that it is worth renewing the contract. A motion was made by Director Laughlin and seconded by Director Mattinen that the contract be terminated. The vote was unanimous.**

**The sign for Woodbine Cemetery that was donated by Judy Lepin has been completed. A sign for Hudson Cemetery has been donated by the Hackenberg family. A matching sign for Green Mountain Cemetery would be about $750.00. Detector Laughlin asked if it would be okay to put something online to raise donations for that sign. It was approved for her to do that. A suggestion was made by the Board to have the newspaper come out and write an article about the new signs, take a picture, and ask for donations for the last sign. Any money received more than the cost could be placed in a fund for maintenance. Director Laughlin motioned that we contact Will Lory of the Chronicle Chief Newspaper and see if he will do an article. Director McGlone seconded the motion, and it passed unanimously.**

**Director Mattinen has written the three following letters.**

1. **To Beaver Homes Grange opening a conversation of sharing the Grange with the Cemetery District for an office.**
2. **Taylor Homes regarding the shared well. We would like to meet with them and discuss the responsibilities oof the ell and any future repairs and maintenance.**
3. **A laptop that was purchased from Amazon that is possibly in possession of the previous secretary. The laptop may have data on it that belongs to the district. The computer needs to be returned to the district by a designated date. The motion was made by Director St. Onge to proceed with the letter and was seconded by Director Laughlin. The vote passed unanimously.**

 ***NEW BUSINESS***

**Documents found on the table in the shop. It is unknown who or how the documents were placed there. Code has been changed and security cameras have been installed in the office as well as the shop. The SDIC has been informed.
Contract mowing was discussed. It would need to be determined how many man hours each cemetery takes, and a cost would need to be determined. Having a service in place for spring mowing would help keep the cemeteries in good condition. Director Hackenberg motioned that Sexton Fieken determine the time needed so that we could proceed with bids. Director McGlone seconded, and the motion passed unanimously.**

Meeting adjourned.

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