

RAINIER CEMETERY DISTRICT

Regular Meeting

Wednesday, October 9th, 2024

A regular meeting of the Board of Directors was called to order by Board Chair Monica Hackenberg at 5:00pm at the Cemetery office located at 24952 Alston Rd, Rainier, OR.

Call to Order and Flag Salute

Board Members Present: Monica Hackenberg, David St. Onge, Jim McGlone, Kathi Mattinen, Kim O'Brien

Visitors; Doris Hale, Shalana Clark, Amy Lewno, Richard Brown, Bob Hackenberg, Matt Fieken, Scott Toussaint, Destinee Ryder, Sharon McGlone, Steve Mattinen

Visitors Comments:

Doris Hale wanted to say thank you to Matt and Scott for taking such good care of Hudson Cemetery and brought brownies.

Shalana Clark asked if there was cleaner, we use for the headstones – Monica advised yes but we were out of it and need to get more.

Amy Lewno asked if there was still a possibility of having an office at the Grange – The grange has not responded yet

Amy Lewno asked if the city of Clatskanie will be taking their cemeteries back over. Jim and Monica advised we own them both and we need to get a new permit for Maplewood, all cemeteries in Clatskanie were given to the district on the same day, not just one cemetery. Monica will make sure all Permits are correct and updated.

Amy Lewno asked how the well issues with the neighbors are going, the board advised they are working with legal on the issue but no updates.

Amy Lewno asked if we have any new volunteers from the school, Kathi advised we must wait for the school to contact us. Shalana Clark advised she would bring it back up to the district.

BOARD BUSINESS:

Approve Agenda

Kathi motioned to approve agenda with the spelling correction in Rainier Cemetery District heading. Approved with corrections.

Approve Minutes

Kathi motioned to approve minutes as written, Jim 2nd – All in favor

Swearing in new Board Member

Kim O'Brien was elected at the last meeting and was sworn in.

Approval of Payment of Bills

Jim stated we have put most bills on auto pay which is helping so there were only a couple of bills he had to pay manually. The mortgage interest rate has gone up from 5% to 7.5% and it raised the

payments every month. It is a variable loan. Monica is working with the credit union to find out if we can refinance a 15-yr mortgage instead of a 30 yr and a fixed rate.

Treasurer's Report

Review of Timecards

Approval of Payroll

Office Report

All plot books online are updated for 2022-2024. We sold 5 marker permits, 1 headstone maintenance, 1 inurnment, 1 Niche Plot

Sexton's Report (and Maintenance Report)

Getting ready for fall, blowing leaves and mowing. Cleaning up broken trees and shrubs, working on weeds. They found a couple of graves after mowing back to the property line. Dave asked if the leaves were still being blown onto other properties, Matt said no.

OLD BUSINESS

Performance Evaluations

2 Volunteers because there cannot be a quorum - Kathi and Kim will be completing the evaluations on Monday, October 14th at 2:00pm

New Policies

Monica said she has been in touch with SDAO, and they are working on updating policies but as of now what is written is policy. She asked all 3 employees to read and sign they have read the policies so she can get it to the SDAO.

Backhoe Training

Monica stated we have got to get back to the backhoe training for Scott. Matt will be working on it.

Carbonite Update

Monica advised originally Carbonite quoted us \$659.17 to renew for 3 yrs, Destinee worked it out so we could get all the info from both accounts and then cancel one going forward. So, the price was only \$259.17 for 3 years so Monica paid it.

Price Lists

Monica advised we have a marked-up price list and will get it printed up. The new price list will start as soon as the board makes it formal. We can vote on it in the next board meeting.

NEW BUSINESS

Leona Zimmer Funeral

Monica requested that the district not charge the Open and Close for Leona Zimmerman out of respect for all the hard work and dedication Leona had for the district before she passed. Dave motioned, Kathi 2nd, Kim is abstaining as Leona is her aunt. Motion Approved.

Winter Hours

Daylight savings is coming and it is dark earlier in the morning and the evening so the hours should change so the guys are safe when they are out working in the cemeteries. 8-3:30pm.

Distribution of Workload

There are 2 trailers and vehicles now, Dave advised it might be good to send the guys separate ways each day to do the mowing and the weed eating. Jim advised we should also look at the cost of gas going up from utilizing both vehicles every day. There was some discussion of what couldn't be done alone like the backhoe. Matt advised even when they worked together, they did separate jobs in the same cemetery. Kathi asked that the guys use logbooks to fill out what they are doing daily so she can get a better understanding of what they do to see if working separately would be something that can be done.

Matt advised there were a few trees that need to be removed and there is a gentleman willing to remove it. Monica advised we needed to hire a company that is licensed and insured.

Monica asked Matt and Scott if they could fix Javorsky headstone because the company placed it backwards. Matt said they would get it done.

Kathi motioned to adjourn, Dave 2nd

The meeting adjourned at 6:20pm.

Date: October 9th, 2024
