

# RAINIER CEMETERY DISTRICT

## Regular Meeting

Wednesday, December 11th, 2024

A regular meeting of the Board of Directors was called to order by Kim O'Brien at 5:03pm at the Cemetery office located at 24952 Alston Rd, Rainier, OR.

### *Call to Order and Flag Salute*

**Board Members Present:** Dave St. Onge, Jim McGlone, Kim O'Brien

**Absent:** Monica Hackenberg, Kathi Mattinen

### *Visitors:*

Jen Fieken

**Employees:** Matt Fieken, Scott Toussaint, Destinee Ryder

### *Visitors Comments:*

None

### **BOARD BUSINESS:**

Jim McGlone motioned to approve Agenda, October Meeting Minutes and November Meeting Minutes, Dave seconded, Motion Approved

### ***Treasurer's Report***

LGIP has been deposited, there is a new process with bills, Destinee will now be taking them over and paying them. Bills are all paid for this month.

### ***Office Report***

There is a new DOJ law requiring ADA compliant websites. Destinee has started the training this week. Streamline monthly payments will go from \$63 to \$120 in July of 2025 and websites are required to be compliant by January 2027.

Streamline can host our website for free with our current plan, Dave motioned to move our hosting to Streamline from Bluehost, Kim seconded, Motion Approved

Destinee asked to create a Rainier Cemetery District Facebook page that we would update with new pictures and cemetery updates, Kim advised it could also be linked to our website. Kim motioned for Destinee to create a Cemetery Facebook page; Dave seconded. Motion approved.

Sold for November; 2 Full Plots, 1 Niche Plot, 8 Marker Permits, 3 Interments, 2 Inurnments, 1 Niche Placement, 2 Equipment Hr. Rentals and 2 Man hours

***Sexton's Report (and Maintenance Report)***

Matt advised they are working on fall cleanup, Neer City, Apiary and Kobel are done. Murray Hill Entrance they are still working on. The new sign has been installed in Woodbine and looks great. Matt asked if he could take the tractor in for service. Dave advised if Matt took it to Sunset in St. Helens, we could save on the taxes instead of taking it to Washington. Matt advised the casket lowering machine needs to be repaired because the pin is not working correctly, Matt said he is going to try and find the piece that needs to be repaired online. Dave asked if all the pins needed to be repaired, Matt and Scott said no, the others were still good. Matt is going to be trapping moles in Murray Hill because we are getting complaints. Dave asked if we needed to buy a new mower next year, Matt and Scott both advised the mowers are holding up well and we don't need to purchase a new one yet.

**OLD BUSINESS**

***New Price List for 2025***

The new price list was presented for approval. Dave advised they had made it clearer why there is an additional charge for weekend burials, because it is overtime for the guys on the weekends. Dave motioned, Kim seconded, Motion Approved. The new Price List will start January 1<sup>st</sup>, 2025. Destinee will be putting a notice on the website letting everyone know.

***Email Problems***

Destinee advised that we are not able to get access to the hosting account through Bluehost because it was created as an individual account, so we also have no access to the previous shared email.

**NEW BUSINESS**

***Center logic/Microsoft***

Kim asked that Destinee reach out and get pricing for google business suite as Microsoft is very expensive.

***Payoff John Deere Tractor***

The payoff amount is \$7759.81, Dave motioned, Jim seconded; Motion Approved.

***New Checks Ordered for 2025***

Checks have arrived.

***Holiday Schedule***

Office will be closed December 24<sup>th</sup>, 25<sup>th</sup>, and January 1<sup>st</sup>. Destinee will update the website.

The meeting was adjourned at 5:48pm.

Date: \_\_\_\_\_