

RAINIER CEMETERY DISTRICT

Regular Meeting

Wednesday, January 8th, 2025

A regular meeting of the Board of Directors was called to order by Monica Hackenberg at 5:00 pm at the Cemetery office located at 24952 Alston Rd, Rainier, OR.

Call to Order and Flag Salute

Board Members Present: Monica Hackenberg, Dave St. Onge, Kim O'Brien, Jim McGlone

Absent: None

Visitors: Bill Scholten, Teresa Scholten, Richard Brown, Shalana Clark, Sharon McGlone, Doris Hale, Bob Hackenberg

Employees: Scott Toussaint, Destinee Ryder

Visitors Comments:

Bill Scholten spoke about water rights.

Shalana Clark invited everyone to the Virtual Community Engagement at the school tonight at 6:30pm.

Sharon McGlone advised there was a family who went to Groulx and were told that our district would not be available for a burial for the next 2 weeks. Monica advised she doesn't believe that's true. Destinee advised she spoke with the family over the phone today, but no dates were discussed with the family. Denise reached out to see if we had availability on January 25th, Destinee sent over an invoice for the district charges for the meeting with the family. There are no burials scheduled for next week. Sharon asked why we weren't making the families come in person to the district, Destinee advised it was to help lesson the load for the families to have to come to multiple places in an overwhelming time, but the families from Groulx still call in to make payment directly with the district. Destinee offered to reach out directly to let the family know we were available.

Monica asked if it would be better for a board member to call and reminded everyone Denise is not allowed to make decisions in our name. Sharon stated that is why it is best to have every family come into the district for any district business.

BOARD BUSINESS:

Board Member Resignation

Kathi Mattinen has resigned. Kim motioned to accept the resignation, Dave 2nd, Approved

Richard Brown and Shalana Clark showed interest in the current board opening. Kim motioned to nominate Richard Brown, Dave 2nd, Approved.

Richard Brown was sworn in by Board Chair Monica Hackenberg

Additions/Deletions to Agenda

Kim Motioned to approve Agenda, Dave 2nd, Approved

Approval of December Minutes

Dave stated there was no motion and no vote for Destinee to take over bills. Destinee is an employee and should not be paying bills. Dave motioned to strike that Destinee is taking over the bills, Kim 2nd, Monica recused because she was not present at the December meeting. Jim stated that most bills are already on auto payment and all checks that are written already must be signed by himself and Monica. Monica stated maybe just the wording needed to be changed and they would work on that.

Treasurer's Report

Jim advised timecards are approved in real time, so everyone gets paid on time. Monica stated they are always approved before being paid. There were 2 bills that were due, and they have been paid.

Office Report

There was a power outage, so the office was closed on December 26th, power was restored late afternoon. Destinee has been going through burial information for the years 1999-2013 and updated the plot book and organized them to file correctly. January is going to be a super busy month for burials. There have been some complaints about the way headstones are being put in Hudson, some are facing the road and others in the same row are facing away from the road. There were 2 Marker Permit, 2 Headstone Maintenance, and 2 Open/Close Interment for the month of December.

Sexton's Report (and Maintenance Report)

Matt is sick tonight, so Destinee gave the report. The fence on the property has been repaired and looks great. Matt is requesting a mole gun and the boot allowance for a new pair of boots because his last ones were ordered 2 years ago. Scott advised there has always been a boot allowance, but he does not know where it would be written down. Jim advised we need to look some more to find where it is written that the district pays the boot allowance.

OLD BUSINESS

Payoff John Deere/Refund for December Payment

John Deere has been paid off; they took an extra payment in December and will be refunding it before January 14th.

Centerlogic

Going through invoices and researching this service Destinee noticed that the second bill we get every month is for someone to remote in from there office. This is a service we don't need because the office position is stationary, there is only one network we work on, so we don't need protection from networks Destinee would be using if we were not a stationary office. Kim motion we cancel the mobile remote in portion of our bill for a savings of \$57.50, Jim 2nd, Approved.

NEW BUSINESS

Streamline Website

Destinee was able to do some research and per ORS 223.316 we are not required to have a website - We just need to make sure we have the things on our website on our Facebook page. Destinee has also researched if

Facebook is already ADA compliant, and they are. Kim advised not everyone has Facebook, but said we could work with the cities to have them publish a page off their website, so everyone still has access. Destinee will reach out to Rainier and Clatskanie to see if this is an option. Tabled until Destinee can get more information from the city of Clatskanie and Rainier.

Woodbine Cemetery Sign

The Woodbine sign that Judy Lepin donated has been installed and looks great. There were 2 more signs dropped off today, one for Hudson that the Hackenberg's donated and one for Green Mountain, but no one is aware of a sign being ordered for Green Mountain. Destinee will reach out to Judy Lepin to get more information.

Board Workshops

Monica would like to have a board workshop to go over the Apiary Cemetery map and the issues with it. None of the plots in the book match up with the map. It needs to be remapped.

January 23rd @ 11am

SDAO Conference

Coming up next month in Sunriver, Monica advised it can be done online. Kim O'Brien advised she would be out of town and asked if there would be access to recordings. No one will be attending this year.

Dave motion to adjourn meeting, Kim 2nd The meeting adjourned at 6:01pm.

Date: _____
